Selecting Courses for Summer School

Course selection for summer school is done online through Skyward Family Access or Student Access. Course availability is on a first come first served basis. This help sheet will assist you in selecting courses for Summer School.

1. Login to Skyward Family Access



- 2. Click Arena Scheduling
- 3. Choose NHS Summer School and the upcoming school year.



- Click Add to select the classes you want to take
- 5. Click **Remove** if you decide you don't want that class (you will not be able to remove or make changes once you hit Submit Schedule, so take a close look to make sure you have the classes you want.
- 6. Click Submit Schedule.

-				~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	* (Ind)	icators	:		
Period:	Sub	ject:	Apply	Apply Reset	A - Alternate Class			F - C C - C	
•			Filter	Filter		P - Class has Pre-Requisite			
Student (NHS S	ummer School)	View/Print Schedule Sul	omit Schedule					
Option	Fit	Seats Avail	Course	Days Meet	Prd		*Ind	Grades	Subjec
Add	Yes	20	ALGEBRA SS	MTWRF	1	Ľ		10- 12	Mathen
Add	No	20	ENGLISH 10 SS	MTWRF	2	YR		11- 12	English
Add	No	20	ENGLISH 9 SS	MTWRF	2	YR		10- 12	English
Add	Yes		GEOMETRY SS	MTWRF	1	YR		10- 12	Mathen
Add	Y	5	INFO & TECH ESS SS	MTWRF	1	YR		09- 12	Compu
Remove	Enr	24	INFO & TECH ESS SS	MTWRF	2	YR		09- 12	Compu
Add	Yes		INFO/TECH SS WAITLIST	MTWRF	1	YR		09- 12	Compu
Add 👉	Yes	4	PHYSICAL EDUCATION SS	MTWRF	1	YR		10-12	Physica

7. Review your selections and click **Submit Schedule**.

Ibmit Schedule		×
Arena Sche Student Status: Ope School Year: 2018 Graduation Year: 20 Credits: 1.000	duling - Submit Classes for Student J. AAATo en 19	est
Print Schedule	Submit Schedule 7 Term 1	
Period 0		
Period 1	PHYSICAL EDU SS (3004/01) MTWRF Bldg: 400 Rm: Gym2	
Period 2	INFO & TECH SS (8000/02) MTWRF Bidg: 400 Bm: C107	

8. Click Yes to submit your selection(s).



9. Exit Skyward Family Access.

SKYWARD"	Family Access Student J. AAATest	N	Iomparent AAATest My Account Email History Exit
Hama	Arena Scheduling		9
Facel Name	Period: Subject:	Apply Reset 4 Alternate C	lace F_Clace ie Full

Other Notes:

If you have forgotten your password, click on the Forgot your Login/Password link. Provide your email address and a reset link will be sent to you.

S K Y W A R D [*]	
Nicolet Union High School District	S K Y W A R D
Login ID:	Forgotten Login/Password Assistance Please enter your email address or user name. If it matches the email or user name the district has on file, you will be sent an email containing your login and a link that can be used to reset your password.
Sign In Forgot your Login/Password?	V I'm not a robot
	Email or User Name: Submit Back

If you have questions about accessing your account or other questions about Summer School Registration, email <u>Angela.Mehrtens@nicolet.us</u> or contact her by phone at (414) 351-7579.